



CALIFORNIA DEPARTMENT  
OF VETERANS AFFAIRS

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Veterans Services Division  
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**Veterans Services Division  
BULLETIN**

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TO: ALL COUNTY VETERANS SERVICE OFFICERS

SUBJECT: SUBVENTION ALLOCATION STARTING FISCAL YEAR 2015/2016

The Budget Act of 2015 set the state's funding level for the CVSOs to \$5.6 million starting Fiscal Year 2015-2016. The California Department of Veterans Affairs (CalVet) will implement the new distribution as follows:

- (1) \$20,000 (\$1,100,000 total) in administrative funds for each participating county;
- (2) Up to \$12,500 (\$687,500 total) for training purposes:
  - Each CVSO will receive \$1,500 for the CVSO plus one **supervisor or lead VSR** to attend each of the three CalVet-sanctioned conference trainings (\$9,000 per CVSO per year). For example: If one CVSO staff person attends a CalVet-sanctioned conference, \$1,500 will be allocated; if two CVSO staff attend the conference, \$3,000 will be allocated; if no CVSO staff attend, then no training funds will be received for that conference.
  - Each CVSO will receive \$1,000 for up to three CVSO personnel who need to become accredited by CalVet to attend the California Veterans Service Representative Academy (CVSRA) per year. If no CVSO staff attends the CVSRA, then the CVSO does not receive funding for this training purpose. However, if you do not have personnel to send to the CVSRA, your county can use the training funds (up to \$3,000 in a fiscal year) to send designated staff to the CalVet-sanctioned training conference.
  - Per Section 453 (b) (1) (B) of Title 12, California Code of Regulations, a proportional reduction in training funds will be applied to those counties that did not attend training. Training funds not utilized for that purpose by other CVSOs throughout the year, will be reallocated and distributed through the workload unit funds at the end of the fiscal year.
- (3) \$3,812,500 in "workload unit" funds distributed on pro-rata share of auditable workload units;
- (4) Per Section 453 (b) (1) of Title 12, California Code of Regulations, no county will receive greater than 50% of their total 972 allocation. A proportional reduction from each county that exceeds the 50% will be reduced.

Note: The actual value of a workload unit varies from year to year based upon the amount of funding available and the total number of workload units allowed statewide for all eligible CVSO's.

KEITH BOYLAN  
Deputy Secretary  
Veteran Services Division

cc: Oakland, San Diego, Los Angeles District Offices

This bulletin format will be used by the CDVA Veterans Services Division as a standard way of communicating information to County Veterans Service Officers. The objective is to provide a format that can be easily maintained by the CVSO. The first two digits in number of each Bulletin will show the year of issue, the following number indicates the consecutive number of the issue during the year.