

Disabled Veteran Business Enterprise Program Overview

The Department of General Services, Procurement Division (DGS-PD) strives to make doing business with the state easier. Our contractor for the eProcurement system provides one location to advertise procurement opportunities and to get certified as a California small business or disabled veteran business enterprise supplier.

Click on the following link: [CaleProcure](#) to access the new website.

Disabled Veteran Business Enterprise (DVBE) Certification Eligibility Requirements

DEFINITION: For DVBE certification purposes, a "disabled veteran" is:

- A veteran of the U.S. military, naval, or air service;
- The veteran must have a service-connected disability of at least 10% or more; and
- The veteran must reside in California.

To be certified as a DVBE, your firm must meet the following requirements:

- Your business must be at least 51% owned by one or more disabled veterans;
- Your daily business operations must be managed and controlled by one or more disabled veterans

NOTE: The disabled veteran who manages and controls the business is not required to be an owner of the applicant business; and

- Your home office must be located in the U.S. (the home office cannot be a branch or subsidiary of a foreign corporation, foreign firm, or other foreign based business).
- All existing and all new DVBE applicants must submit to the Office of Small Business and DVBE Services (OSDS) complete copies of the DVBE's federal income tax returns for the previous three years. DVBEs who have been in business for less than three years shall submit the federal tax returns for each year they've been in business.
- A DVBE applicant that is not a sole proprietorship and rents equipment to the state must provide the federal income tax returns for each of their disabled veteran owners or your firm will be deemed to be an equipment broker.
- DVBE limited liability companies must be wholly owned by one or more disabled veterans.

DVBE Certification Benefits

Upon meeting eligibility requirements, certified DVBEs are entitled to the following:

- State-certified DVBEs are eligible for the state's DVBE Participation Program. The program sets the goal to use DVBEs in at least three percent of the state's overall annual contract dollars.
- State agencies may use a streamlined process known as the "SB/DVBE Option" by contracting directly with a California certified DVBE business for goods, services, information technology and public works projects. The solicitation must be valued at more than \$5,000, and the State agency must obtain price quotes from at least two California certified DVBE businesses. For more information, see Government Code Sections 14838.5 and 14838.7.

Effective January 1, 2010, the maximum thresholds are:

Goods, Services, or Information Technology - \$249,999.99

Public Works - \$250,000

Effective January 12, 2012, the maximum thresholds are:

Goods, Services, or Information Technology - \$249,999.99

Public Works - \$281,000 (Effective 1/30/14: BL 14-01)

If you have any questions regarding the DVBE Certification eligibility requirements and benefits, please contact OSDS Help at (916) 375-4940 or by [email](#).

Certification Support Documents

- [Small Business \(SB\) Certification Support Documents](#) (PDF)
- [Disabled Veteran Business Enterprise \(DVBE\) Support Documents](#) (PDF)
- [Additional Support Documents](#) (PDF)

Certification Instructions and Access

Firms that have registered with eProcurement, seeking recertification or updating certification profile:

- [Login](#) to your registered eP profile.

First time certification applicants

- [Registration Instructions](#) (PDF)
- [Register](#) to create a new eProcurement supplier profile.

There is no registration fee. This procurement tool also provides the ability to receive email or fax bid notifications; download or respond to State of California bid solicitations and receive contract award notices. If you have any questions or are experiencing technical issues regarding the virtual tools, please contact [OSDS Help](#)

Certification Expedite Process

APPLICANTS: Expedite requests are processed on a first-in, first-out basis as determined by the bid due date and the date the expedite request is submitted. *An expedite request only guarantees that the application will be assigned for review by the bid due date.*

You must be actively bidding on an upcoming state of California solicitation or reciprocity partner solicitation in the line of business for which you are certified. **NOTE:** Equipment rental requests to expedite an application are accepted only during an declared state of emergency (by executive order) at the request of the awarding state department.

The law allows certification applicants until 5 p.m. of the *bid due date* to properly submit a complete certification application and all required supporting documentation. However, a written expedite request and a complete application package should be submitted a minimum of 5-10 working days *prior to the bid due date*. Expedite requests will be considered as follows:

1. A complete application including **all required** supporting documents have been submitted. An incomplete submittal will delay the certification decision.
2. A written expedite request signed by the business owner, officer, or contact person indicated on the application or the electronic application's supplier profile.
3. A copy of the state solicitation which indicates the bid due date. In the case of a state reciprocity partner, also submit the solicitation page which requires the State's certification.
4. You may mail, fax, or hand-deliver your expedite package to:

Office of Small business and DVBE Services (OSDS)

ATTN: BDD Unit

707 3rd Street, 1st Floor, Room 1-400, MS 210

West Sacramento, CA 95605

Contact OSDS

Business Hours

Monday - Friday, 8 a.m. to 5 p.m.

Physical Location

707 3rd Street, 1st Floor, Room 400

West Sacramento, CA 95605

[Driving Directions & Parking Information](#)

Mailing Address

Office of Small Business and DVBE Services, Room 1-400, MS 210

P.O. Box 989052
West Sacramento, CA 95798-9052

Phone Number

916.375.4940

Fax Number

916.375.4950

Email

OSDSHelp@dgs.ca.gov

Find a USDVA Facility

Use the [facility locator](#) or call 1-877-222-VETS (8387).

Contact Your County Veteran Service Office (CVSO)

The County Veterans Service Offices (CVSO) are locally-funded agencies established to assist Veterans and their families in obtaining benefits and services accrued through military service. These County Veteran Service Offices promote the interest and welfare of Veterans, their dependents, and their survivors by enhancing their quality of life through counseling, education, benefits assistance, and advocacy. They connect Veterans to their benefits by assisting in their interactions with the USDVA.

- Visit the [CalVet](#) website for more information, **OR**
- Find the [CVSO](#) closest to you, **OR**

CalVet strongly recommends you to work with the CVSO nearest you. Your CVSO can guide you through the benefits and services available as well as help connect you with other local resources.

eBenefits

Apply for and manage compensation, pension, housing, education and training, healthcare, insurance, and burial benefits through www.ebenefits.va.gov.

Questions/Comments

Email us at CalTAP@calvet.ca.gov

Source:

<http://www.dgs.ca.gov/pd/Programs/OSDS/legislation.aspx>