

CalVet Veterans Services Division

Minutes		
Date: 8/5/2014		Time: 1:00 to 4:00 pm
		Meeting Location: DGS Rm 302
Type of meeting	Small Business (SB)/Disabled Veterans Business Enterprise (DVBE) Advocates Steering Committee	
Attendees	Michael Aguilio, DGS; Robert Beamer, CalVet; Lynette Hall, CalPers; Maureen Moss, CHP; Shaironda Morris, DOR; Colleen Rubens, Cal Recycle; Stewart Mackenzie, CalVet; Nina Martinez, CDCR	
Topics Covered In Meeting		
60 minutes		
Review of last SB/DVBE Advocates Workshop, April 3, 2014.		
<ul style="list-style-type: none"> • Too many speakers • Not enough time for questions • When speakers prompted questions, it really added to meeting content • Make sure evaluations are given to Advocates at the beginning of the meeting • Review minutes of previous workshop • Teleconference Attendees Etiquette • Try not to duplicate Customer Forum subjects when possible 		
Agenda for September		
<ul style="list-style-type: none"> • PCA Update – Nina Martinez • Fiscal Update and Annual State Wide Consolidated Report Review – Brittany Heth • Agency Report – Shaironda Morris • Bid Sync Report – John Anderson • Mentor Report – Dale Clack • Review May meeting minutes – Robert Beamer • Keith and Angel 		
New Members – We should review this issue at the next meeting.		
Operating Guidelines Review – The Governor's Small Business Advocate or representative have not been able to committee to Steering Committee meetings or the Advocates Workshops. The Operating Guidelines were corrected.		
Next Meeting		
Discussion	The following topics will be discussed at the next meeting	
Date and time: August 5, 2014		
Action Items	Person Responsible	Deadline

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